

Invitation of quotation  
for  
Supply of Laptop & Printer  
At

All India Institute of Medical Sciences, Jodhpur

Inquiry No.: : Admin/Gen/30-08(ii)/2017-AIIMS.JDH

Inquiry Issue Date : 23<sup>rd</sup> September, 2017

Last Date of Submission : 29<sup>th</sup> September, 2017 at 05:00 PM.



**All India Institute of Medical Sciences, Jodhpur**

Basni Phase - II, Jodhpur – 342005, Rajasthan

Telefax: 0291- 2012978, email: [procurement@aiimsjodhpur.edu.in](mailto:procurement@aiimsjodhpur.edu.in)

[www.aiimsjodhpur.edu.in](http://www.aiimsjodhpur.edu.in)

**Invitation of quotation for Supply of Laptop & Printer at AIIMS  
Jodhpur**

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Jodhpur for Supply of Laptop & Printer for the Institute as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 29.09.2017 05.00 PM. The Envelope containing the quotation would please be sealed and super scribed as under:-

**“QUOTATION FOR SUPPLY OF LAPTOP & PRINTER AGAINST  
INQUIRY NO. ADMN/GEN/30-08(ii)/2017-AIIMS.JDH”DUE ON  
29.09.2017 05.00 PM”**

**1. Terms & Conditions:**

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. **The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.**
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. Quotation must be dropped in “**Quotation Box**” located in Administration Block of AIIMS, Jodhpur.
- C) Rates must be quoted in **Indian rupees** and as per the format specified taxes extra if any must be written separately.
- D) Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.)
- E) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- F) The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- G) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- H) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- I) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
- Firm shall be registered with the Government of Rajasthan / Central Government.
  - The firm shall have valid GSTIN and IT PAN.
  - **The firm should not be black listed by any Govt. Agency/Dept.**

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- J) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- K) **Delivery Period** –within30 days from Purchase order.
- L) **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- M) **Payment Terms:** Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the AIIMS Jodhpur.
- N) **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Jodhpur with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Jodhpur whose decision will be final and binding upon the contractor.
- O) AIIMS, Jodhpur reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Jodhpur will be final in this regard.
- P) AIIMS, Jodhpur reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Jodhpur will be final in this regard.

**2. Special Terms &Conditions:**

- A) **Bidder must quote the product as per specification provided in Annexure 1.**
- B) **Catalog must be attached with quotation for technical evaluation.**
- C) **The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.**

**Administrative Officer**

Encl.: Annexure 1 (Specification)  
Annexure 2 (Format of price bid)

**Annexure 1****Technical Specification for Laptop Required Qty.: 01 Nos.**

Make	HP/ Dell
Processor Make	Intel
Processor Generation	7 <sup>th</sup>
Processor	Intel Core i7-7500U (upto 3.5 GHz, 4 MB cache, 2 cores)
Graphics Type	Integrated
Graphics	Intel® Integrated Graphics
Graphics Memory	NA
Operating System	Windows 10 Professional
Type Of Hard Disk Drive	SATA
Hard Disk Drive Size	1 TB
Hard Disk Drive Speed	5400 rpm or higher
Type Of RAM	DDR 4
RAM Speed	2133 MHz
RAM Size	8 GB
Expandable RAM	16
Wi-fi Connectivity	802.11 ac
Bluetooth	4.0 or higher
USB 2.0	1 No.
USB 3.0 Or Higher	2 No.
USB Type C	Not-Available
VGA Port	Available
HDMI Port	Available
DISPLAY PORT	Not-Available
Thunderbolt Port	Not-Available
Display Size	14 Inch
Display Resolution	1366 x 768 Pixel
Display Type	Non Touch
Keyboard	Backlit
Optical Drive	External
ROHS Compliance	Yes
Certification	BEE / Energy Star
BIS Registration	Yes
Trusted Platform Enabled	Yes
Finger Print Reader	Optional
Battery (Li-Ion/Li-Polymer)	Built-In
Battery Back-up	6 Hours
Weight (With Battery)	2.0 Kg or Lesser
Hard Disk Warranty	3 Year
Battery Warranty	3 Year
Warranty	3 Year
Carry Case	Included

**Technical Specification for Printer Required Qty.: 01 Nos.**

Model	HP LaserJet 1020 plus
Cartridge Technology	Composite
Print Speed (A4)- Mono	15 PPM
Print Speed (A4)- Color	0 PPM
Network Capability	No
Wireless	No
Simplex	Yes
Duplex	No
Resolution	1200 x 600 dpi
Paper Size	A4
Paper Tray Capacity	150 Sheets
Number Of Paper Trays	1
Memory	0 MB
Storage	0 GB
Print Language	UFR - II
Warranty	1 Year(s)

**[On the letterhead of firm]**

**ANNEXURE "2"**  
**PRICE BIDFORM**

To,

Administrative Officer,  
AIIMS, Jodhpur.

Dear Sir,

1. I/We ..... Submitted the quotation for Enquiry No. "QUOTATION FOR SUPPLY OF LAPTOP & PRINTER AT AIIMS AGAINST THE INQUIRY NO. Admn/Gen/30-08(ii)/2017-AIIMS.JDH" DUE ON 29.09.2017 05.00 PM for Supply of Laptop & Printer at AIIMS Jodhpur".

2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.

3. I/We hereby offer to supply at the following rates.

S. No	Particular	Qty	Quoted Make with Model No.	Price/Unit Exclusive of TAX (INR)	GST/ VAT/ CST/ST/ Other taxes	Price/ Unit Inclusive of TAX (INR)	MRP
1.	Supply of Laptop	01 Nos.					
2.	Supply of Printer	01 Nos.	HP Laser Jet 1020 Plus				

**Note:**

- 1) Bidder must quote the product as per specification provided in Annexure 1.
- 2) Catalog must be attached with quotation for technical evaluation.
- 3) The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.

Date\_\_\_\_\_

Place\_\_\_\_\_

(Signature of Authorized Person)\_\_\_\_\_

(Name)\_\_\_\_\_

Name of Firm/Company/Agency\_\_\_\_\_

Phone No.\_\_\_\_\_

Email:\_\_\_\_\_